

Application for interment authorisation

Form 1 (Regulation 16, Schedule 1)

Cemeteries and Crematoria Act 2003
Cemeteries and Crematoria Regulations 2015

Please complete in block letters

The deceased

Full name:

Sex: ☐ Male ☐ Female

Age:

Date of birth:

Date of death:

Last known permanent address:

Suburb/town:

State:

Post code:

Religion, if any (please note this field is optional):

Did the deceased have a spouse or domestic partner at the time of the deceased's death? ☐ Yes ☐ No

Details of interment

Name of cemetery:

Type of place of interment (e.g. grave, vault, crypt):

Location in cemetery of place of interment (e.g. grave number, section and row):

Please answer this question if this will be the first interment in the place of interment – how many additional interments will be required? (Please indicate which applies).

☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ Other

Dimensions of coffin, receptacle or container if any: Length (cm): Width (cm): Depth (cm):

Material of which coffin, receptacle or container is constructed (e.g. wood, metal):

Applicant for interment authorisation

Title:

Given names:

Surname:

Address:

Suburb/town:

State:

Post code:

Telephone

Home:

Work:

Mobile:

Email:

Consent of holder of right of interment

Are you the holder of the right of interment for the place of interment where the remains will be interred?

☐ Yes ☐ No

If yes, proceed to **Other matters**.

If no, provide the details of the holder of the right of interment, answer the questions below and where possible obtain the signature of the right of interment holder.

Title:

Given names:

Surname:

Address:

Suburb/town:

State:

Post code:

Telephone

Home:

Work:

Mobile:

OFFICE USE ONLY

Ref no:

Check no:

Document check:

Coroner/Doc. cert/other:

Consent of holder of the right of interment (continued)

Has the holder of the right of interment been informed of this application? ☐ Yes ☐ No

If no, give reasons why the holder of the right of interment has not been informed of this application:

If yes, does the holder of the right of interment consent to this application? ☐ Yes ☐ No

If yes, please obtain the holder's signature below.

Signature of holder of right of interment:

Date:

Other matters

Details of the funeral director or the person otherwise arranging for the interment of the human remains:

Company name
(if applicable):

Title: Given names:

Surname:

Address:

Suburb/town:

State:

Post code:

Telephone:

Fax:

Email:

Company stamp

Matters relating to interment

Service type: ☐ service both ends ☐ meet at cemetery ☐ no attendance

Location:

Date: / /

Time:

Special service requirements:

Other remarks:

Details of the type of place of interment: ☐ new ☐ pre-purchases/pre-need ☐ reopen

Signature of applicant:

Date:

Warning

Under section 117 of the *Cemeteries and Crematoria Act 2003* it is an offence to make a false statement in an application for an interment authorisation, punishable by a fine of up to 240 penalty units or 2 years imprisonment or both.

Privacy statement

☐ If you wish to receive information about memorialisation goods and services please check this box

Any personal information you provide in your application will be treated in accordance with the principles set out in the *Privacy and Data Protection Act 2014*. You may request access to the information we hold about you and you may request its correction if necessary.

The information you provide is required to enable us to process your application and inform you of matters concerning it. We also need the information to perform our functions, comply with our obligations and exercise our rights under the *Cemeteries and Crematoria Act 2003*. Except for the information you are required to submit under that legislation, you are not obliged to provide any personal information. However, should you choose not to provide this information, we may not be able to process your application or provide the services for which the information is required.

Under the *Cemeteries and Crematoria Act 2003*, we are also required to keep records containing certain information regarding interments, cremations and rights of interment. Members of the public are entitled to access those records.